

# Volunteer Position Description



## TITLE

Young Athletes Program Coordinator

## KEY RESPONSIBILITIES

Work with Special Olympics Southern California (SOSC) Regional Staff to:

- Oversee implementation of program
- Maintain equipment and activities
- Facilitate registration, data collection, and evaluation
- Plan and conduct Young Athletes festivals
- Identify potential community partners
- Identify and recruit coaches, volunteers, and Young Athletes
- Create and maintain a positive and fun environment for all Young Athletes
- Conduct Young Athletes Orientation and/or Coaches Training

## INITIAL IMPACT

- Help Young Athletes identify and develop their own strengths and abilities.
- Deliver a memorable experience to Young Athletes, parents, and volunteers through their first experiences with Special Olympics Southern California.

## SUSTAINED OUTCOME

- Contribute directly to the mission of SOSC by enriching the lives of athletes with intellectual disabilities and their communities through sports, education, and health.
- Be part of a global movement by creating joy and unity in the communities throughout Southern California.
- Enable SOSC to serve more athletes

## TRAINING & SUPPORT

- Young Athletes Orientation
- Support from Regional Program staff

## COMMITMENT

- A minimum of one day per week for 8 consecutive weeks.
- Presence at sessions is preferred, but not required.
- 1-2 additional hours per week may be required for administrative tasks.



## QUALIFICATIONS

- At least 18 years or older with a government issued ID (driver's license, military ID or passport).
- Commitment to the Mission and Philosophy of Special Olympics Southern California.
- Must submit an online volunteer application that will include a background check, an online General Orientation, Protective Behaviors, and Concussion Training.
- Re-certification required every 3 years for background check, General Orientation, Protective Behaviors, and Concussion Training.
- Experience working in a collaborative environment.
- Experience working with children with and without intellectual disabilities preferred, but not required.

## BENEFITS

- Ability to implement a comprehensive and unique sports & social development program.
- Gain first-hand experience working with children ages 2-7 and volunteers.
- Meet new people and build long lasting relationships.
- Experience enthusiasm, enjoyment and personal achievement.
- Become an integral part of the Mission of SOSOC.

## SKILLS

- Strong attention to detail and organizational skills.
- Excellent communication skills.
- Ability to show empathy and patience.
- Build relationships with the Young Athletes, families, and other volunteers.
- Inspire confidence, positive self-image, and motivate participation.
- Problem solving and critical thinking.
- Leadership